

From: Collins, Melissa A. <CollinsM@helenfarabee.org>

Sent: Monday, June 8, 2026 12:03 PM

To: Archer County Judge (randall.jackson@co.archer.tx.us) <randall.jackson@co.archer.tx.us>; Clay County Judge (mike.campbell@co.clay.tx.us) <mike.campbell@co.clay.tx.us>; County Judge <co.judge@co.montague.tx.us>

Subject: Reappoint of Jan Driver Ward to Place 1

Importance: High

Good Morning Judges:

The term for the appointment to our Board of Trustees made jointly by Archer, Clay, and Montague Counties, Place 1 – **Mrs. Jan Driver Ward** is due to expire August 31, 2026. She has expressed interest in reappointment to the Board for another two-year term, which would expire August 31, 2028.

She was initially appointed to our Board in June 2023. Following is a summary of vital information related to her terms:

Meeting Attendance Record: 81% (17 of 21 meetings since June 2023)

We ask that you consult with the other appointing sponsors and place this issue on the **Commissioner's Court agenda** for consideration and notify us of the Court's decision not later than August 31, 2026. Notification should be sent to:

Melissa Collins, Board Liaison
Helen Farabee Centers
collinsm@helenfarabee.org

Should you have any questions regarding this issue, please feel free to contact Gianna Harris, Executive Director at (940) 397-3355, or Melissa Collins, Board Liaison, at (940) 397-3102.



Quote #: 20250627119342560
 Quote created: June 27, 2025
 Quote expires: October 31, 2025

or 4800 Sugar Grove 19

FROM Debbi Sturgen
NeuraLabel Printing Solutions
 4800 Sugar Grove Blvd, Suite 200
 Stafford, TX 77477
 United States
 +18329877999
 dsturgen@neuralog.com

TO Montague County Texas Elections
 P.O. Box 158 , 11339 State Hwy 59 N
 Montague, TX 76251

Ginger Wall
 Montague County Texas Elections
 gwall@co.montague.tx.us
 +19408942540

Code	Item & Description	Quantity	Unit Price	Discount	Sale Price
HW-NSCAN2-1	NeuraScanner NeuraScanner II. Well Log 12" Color Scanner, 5" per second (Inc. NeuraView SE)	1	\$8,000.00	\$1,500.00	\$6,500.00
MT-NSCAN-G	NeuraScanner Gold Extended Annual Warranty NeuraScanner Gold Extended Warranty no Hot Swap	1	\$990.00	\$990.00	\$0.00

Comments from Debbi Sturgen

Thank you!

One-time subtotal	\$6,500.00
Shipping & Handling	\$150.00
Total	\$6,650.00

ELECTION JUDGES FOR COUNTY ELECTIONS

One year term beginning on August 1, 2026

Appointed by Commissioner's Court

***** All elections will held as Countywide Elections*****

Voting Centers

<u>Countywide Location</u>	<u>Judge</u>	<u>Alternate Judge</u>
Bowie Public Library	Carla Lasater	Rita Knox
Bowie Senior Citizen Center	Linda Proctor	Linda VanVactor Hardison
Forestburg Comm. Center	Mitzi Stephenson	Charlie Sims
Montague County Annex	Nora Hodges	Michelle Fenoglio-Toerck
Nocona City Hall Council Room	Brenda Pirkey	Vicki Morton
Nocona Tales N Trails Museum	Sandra Reynolds	Glenda Henson
Ringgold Fire Hall	Daniel Alexander	Carla Fuller
Saint Jo Civic Center	Barbara Reynolds	Deborah Parker
Sunset City Hall	Judith Moon	Michael Horan
Valley View Baptist Church	Paula Tompkins	Diane Woznicki
EV Montague County Annex	Nora Hodges	Mitzi Stephenson
EV Bowie Senior Citizen Center	Linda Proctor	Linda VanVactor Hardison
EV Nocona City Hall Council Room	Brenda Pirkey	Vicki Morton
EV Saint Jo Civic Cener	Barbara Reynolds	Deborah Parker
Alternates and Clerks:	Brooks Friend	Marcia Tucker
	Cathy Harris	Patricia Graham
	Dawn Griffin	Paula Tompkins
	Deborah Haralson	Rebecca Hankamer
	Douglas Moon	Rita Knox
	Jennifer Dingler	Sam Tompkins
	Karagan Ritchie	Sandra Reynolds
	Kathy Quinn	Traci Prestwood
	Lua Brown	Wes Morton

County Election Board: Judge Kevin Benton; Kim Jones, County Clerk; Kathy Phillips, Tax/Assr; Republican Party Chairman; and Democratic Party Chairman.

Central Counting Station Manager: Ginger Wall

Tabulation Supervisor: Laurie Ritchie

Tabulation Supervisor assistant(s): Tara Vicari

Montague County Early Voting Ballot Board:

Tara Vicari, Kasie Hamilton, and Karlee Richards

TEXAS ASSOCIATION *of* COUNTIES



AI Course Enrollment Form for Counties

Texas Government Code § 2054.5191 requires all county employees, elected officials, and appointed officials who have access to a local government computer system or database and use a computer to perform at least 25 percent of their duties to complete an annual artificial intelligence training that has been certified by the Texas Department of Information Resources (DIR).

In response to the artificial intelligence training mandate and in furtherance of our continued commitment to our county family, TAC is offering an artificial intelligence course that has been certified by DIR and fulfills the requirements of the law. This course is available to counties for free. Please note that TAC will not be responsible for monitoring, enforcing, or reporting course completion - this will be performed entirely within your county.

Should your county choose to participate in TAC's artificial intelligence training program, **please have your Commissioners Court approve your county's participation and complete the enclosed form and return it via email to SecurityTraining@county.org**. For more information about the underlying legislation and TAC's artificial intelligence training course, please visit county.org/ai-training.

Your course administrator will receive an email notification when your county is enrolled. Counties are required to report their compliance with the mandate by August 31, 2026. Enrollment is available on a rolling basis through July 31, 2026.

Printed Name

Kevin Benton

County Name

Montague County

Authorized Signature

* docusign online only

Date

7/13/2026

Course Administrator (Required)

Please indicate the individual who will serve as the primary point of contact with TAC staff for purposes of enrolling participating county officials and employees in the artificial intelligence training course. The designated individual will be asked to provide a list of all participating county employees and elected officials' names, email addresses and positions held. The designated individual will also be asked to regularly add or remove users from access to the training program upon separation from county employment.

The course administrator will have access to reports reflecting the course completion status of all participating county employees and elected officials. If your county would like multiple administrators, please include their contact information on the following page.

Name of Administrator: Jessica Moster

Email of Administrator: jthomas@montaguesheriff.com

Phone Number of Administrator: 940-894-2549

Position/Office of Administrator: IT Director

County IT Administrator (Required)

Please indicate the individual responsible for IT administration for your county. Upon request, TAC will coordinate with your IT administrator to facilitate smooth deployment of the artificial intelligence training program for your personnel and elected officials.

Name of IT Administrator: Jessica Moster

Email of Registrant: jthomas@montaguesheriff.com

Phone Number of Registrant: 940-894-2549

Additional Course Administrators (Optional)

Please indicate any additional county employees who will have access to regularly add/remove users from training according to employment changes within the county. Administrators will have access to reports reflecting the course completion status of all county employees.

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____

Additional Course Administrators (Optional)

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____

Name of Administrator: _____

Email of Administrator: _____

Phone Number of Administrator: _____

Position/Office of Administrator: _____

Appendix M

REVISION TO PLAT

Subdivision Name: THE THAMES

Lots or Tracts to be revised: TRACT 2B-2A

Petitioner: Night Owl Holdings LLC

Petitioner's Mailing Address: P.O. Box 1868 Boyo, TX 76023

Petitioner's Phone Number: 940-627-1361

Lienholder (if any): N/A

(If there is a Lienholder, attach an executed Lienholder's Acknowledgement, Appendix N)

IF A REVISED PLAT INCLUDES ANY CHANGES TO AN EXISTING UTILITY EASEMENT, RELEASE OF SAID EASEMENTS BY THE UTILITY PROVIDERS IS REQUIRED BEFORE APPROVAL OR FILING OF SAID PLAT.

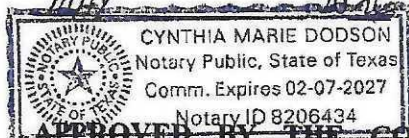
The signature affixed below will certify that the owner of the described property does hereby request to revise the plat of the property. The owner certifies that any and all lienholders have acknowledged this revision as per the attached Lienholder's Acknowledgement, if applicable.

By: [Signature]
Petitioner

THE STATE OF TEXAS §
COUNTY OF MONTAGUE §

BEFORE ME the undersigned authority, on this day personally appeared DOUG PARK, known by me to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes and consideration of therein stated.

GIVEN UNDER MY HAND AND SEAL OF OFFICE this the 21 day of MAY, 2020



Cynthia Marie Dodson
Notary Public, State of Texas

~~APPROVED BY THE COMMISSIONERS COURT ON THE~~ _____ DAY OF _____, 20____.

County Judge _____

County Clerk _____

Subdivision Name: Twin Acres
Developer: Rogelio Rodriguez II
Date Application Received: 4/6/26 Date Application Completed: 5/27/26

SUBDIVISION APPLICATION CHECKLIST (WORKING COPY)

A) The following tasks must be completed by the developer prior to filing any application for subdivision approval:

- 1) Meet with the Precinct Commissioner and Development Officer at least 15 days prior to the date of filing the application of the subdivision property, to visually inspect the property, review the developer's intentions, establish any special requirements for the plat application, and to discuss the application process.
- 2) Confirm whether the planned subdivision will be classified as First or Second Tier.
- 3) Check the proposed subdivision name for conflicts or similarly named subdivision that is not a subsequent phase of an existing subdivision.

B) The following items must be included in any plat application for approval of a First Tier subdivision:

- 1) A plat of the proposed subdivision in compliance with these regulations. *
- 2) 4 full scale + 1 mylar Six (6) reduced size (not less than letter sized) copies of the plat.
- 3) A digital map or a certificate regarding the availability of a digital map.
- 4) N/A A certificate from the Upper Trinity Groundwater Conservation District that the proposed subdivision will have adequate water availability.
- 5) A survey of the proposed subdivision in compliance with these regulations. *
- 6) A certificate from the surveyor who prepared the plat and survey in substantially the form as Appendix E.
- 7) A description by the developer of the manner and means of providing drinking water, sewerage, roads, electricity, and drainage structures.
- 8) N/A All engineering specifications, drawings, and plans for infrastructure to be constructed comprising a plat application in compliance with these regulations.
- 9) A certificate from each engineer confirming compliance of their specifications, plans, and drawings, in substantially the form as Appendix F.

- 10) NA A certificate from NORTEX confirming the road names or numbers reserved for roads laid out in the subdivision.
- 11) ✓ Tax certificates confirming that no property taxes are due and unpaid for the subdivision.
- 12) ✓ A certificate from the developer confirming that approval of the plat application and filing of the plat does not mean that the County will be responsible for maintenance of subdivision roads and streets.
- 13) ✓ If water, sewerage, and electricity are to be provided by a public utility, the developer must submit an executed public utility certificate in substantially the form as Appendix D.
- 14) NA If water is to be provided by private well, a Disclosure Statement shall be provided to the buyer prior to closing disclosing the nature of provision of water, together with certification of water availability and quality.
- 15) ✓ If OSSF is included in the plat application, a certificate from the Montague County OSSF Inspector or Development Officer stating that the subdivision plans comply with all applicable TCEQ rules, including housing density requirements or lot frontage, street width and all-weather capacity to handle emergency vehicles.
- 16) NA If fire hydrants or filler plugs are included in a plat application, a certificate from the public utility serving the subdivision to confirm sufficient water capacity is available to operate the fire hydrants or filler plugs.
- 17) ✓ All fees due to the County for the filing of an application must be paid to the County Clerk contemporaneously with the submission of the application.

check # 86140 4/9/26 with County
\$ 85.00 Clerk

C) The following items must be included in any application for approval of a Second Tier subdivision:

- 1) A plat of the subdivision showing the area/acreage of each lot or tract. Lots must have a minimum of sixty (60') feet of frontage to the adjoining street.
- 2) Certificates from the developer confirming the following:
 - a) Availability of water and sewage service.
 - b) Compliance with set-back lines.
 - c) Disclosure and Dedication of all necessary utility easements.
 - d) Confirming the installation of culverts in compliance with the County ordinance on culverts.
- 3) If OSSF is proposed for the Second Tier subdivision, a certificate from the Montague County OSSF Inspector or Development Officer stating that the subdivision plans comply with all applicable TCEQ rules, including housing density requirements, street width and all-weather capacity to handle emergency vehicles.
- 4) A survey that shows sufficient topographic information adequate to demonstrate that the proposed subdivision will adequately drain and that any proposed development will not alter the natural flow of water to adjoining properties.
- 5) All fees due to the County for the filing of an application must be paid to the County Clerk contemporaneously with the submission of the application.

D) After an application is approved, the developer must:

- 1) ^{4 full scale + 1 mylar} File a plat of the proposed subdivision in compliance with these regulations.
- 2) Meet with the Precinct Commissioner to review all materials used in constructing roads in the subdivision.
- 3) Ensure that the work described in the plat application is completed in a good and workmanlike manner, in accordance with these regulations, the plat application, and any conditions of the order approving the application.
- 4) Advise the Precinct Commissioner of the status of construction prior to expiration of any construction deadline.
- 5) All fees due to the County for an approved application must be paid to the County Clerk no later than ten (10) days after the approval of the application.
- 6) Submit proof of any required financial security to the Precinct Commissioner no later than thirty (30) days after the approval of the application.